

SHAWBURY PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD IN THE VILLAGE HALL
ON TUESDAY 13 TH. MAY 2025 AT 7.00pm.

PUBLIC SESSION

There were no members of the public present.

Present:

Mr. M. Roberts (Chairman)

Mr. J. Vernon (Vice Chairman)

Mrs. J. Manley

Mrs. J. Herbert

Mr. C. Forshaw

Mr. P. Fenton

Mr. A. Gilbraith Foster

Mr. William Moss-Jones

Mr. D Thomas Cooper

Mr. K. Pickering

In Attendance:

The Parish Clerk (Mr. D. Evans)

24/151 Chairman's Welcome

The Chairman welcomed everyone and opened the meeting.

24/152 Apologies:

Apologies received from Alison Williams (Councillor Shawbury Ward)
Tony Davies-Moss

24/153 Disclosure of Personal or Prejudicial Interests.

No interests were declared.

Declaration of Acceptance of Office: Shawbury Parish Council Code of Conduct: Localism Act 2011 Shropshire Council 'Other Registerable Interests': Localism Act 2011 Disclosable Pecuniary Interests packs distributed to returning members and new members: signed by all Cllrs and witnessed by Clerk to Shawbury Parish Council, Mr. D. Evans.

24/154 Election of Chairman

It was proposed by Cllr Vernon and seconded by Cllr Manley that Cllr. M. Roberts become the new Parish Council Chairman for 2025-2026. This was agreed by all. At this point the new chairman Cllr. M. Roberts presided over the meeting and thanked Cllr. P. Sharp for all his hard work and commitment over the last year.

24/155 Election of Vice Chairman

It was proposed by Cllr. M. Roberts and seconded by Cllr. Manley that Cllr. J. Vernon become the new Parish Council Vice Chairman for 2025-2026. This was agreed by all.

24/157 Election of Officers

SALC: Cllr. D. Roberts

Tree Officer: Cllr. J. Vernon

United Charities

Cheque Signatories: Cllrs D. Roberts & J. Vernon

This was agreed by all.

24/157 Appointment of Burial Representative.

Cllr. K. Pickering. All Councillors accepted this post.

24/158 Appointment of Moat & Glebe Representative

Cllr D. Thomas-Cooper. All Councillors accepted this post.

24/159 Security Camera

Cllr. A Galbraith-Foster. All Councillors accepted this post.

24/160 Children's Play Areas

Cllr. W. Moss-Jones. All Councillors accepted this post.

24/161 Defibrillator

Cllr. P. Fenton. All Councillors accepted this post.

24/162 Notice Board

Cllr. J. Herbert. All Councillors accepted this post.

24/163 Seats & Bus Shelters

Cllr. J. Herbert. All Councillors accepted this post.

24/164 Minutes of the Meeting held on 8th April 2025.

The minutes of the meeting have been circulated, approved and signed by the Chairman as a true record.

24/165 Governance Statement & Audit

(a) Proposal to consider and accept the Annual Governance Statement

(b) To receive and adopt the Internal Auditors report

Cllr. D. Roberts (Chairman) signed (a) & (b), seconded by Cllr. J. Vernon

24/167 Planning.

1. SMC Operations- (25/01206/FUL) no objections
2. 9, Birch Drive-(25/012462FUL) no objections
3. Barn East of Painsbrook Farm-(25/01429FUL) no objections-however request raised to clarify if this planning matter is within the Parish boundary/jurisdiction.

24/168 Matters Arising

(a) Need for the Co-option of two new Members-one seat has been co-opted leaving one seat vacant.

24/169 Correspondence

To consider correspondence received by the Clerk since the last meeting. Parish Clerk confirmed that no correspondence had been received.

24/170 Accounts for payment and Financial Statement

Retiring Clerk. Mr. J. Wilson presented to the Council the Financial statement for April 2025 and Monthly Accounts for Payment. Signed by Cllr. Roberts (Chairman).

To approve the documents which will be issued at the meeting.

24/171 Exchange of Information

(a) Items for Inclusion on the next Agenda:

(b) Street signs refurbishment, Church Close and discovery of progress regarding X5 signs that were due to be completed by P. Sharp, and costs TBC. Carradine Flats Street sign broken and left on ground-to be reported to Fix My Street.

(c) Highways-Cllr. J. Manley raised a 20 MPH limit to Carradine Road (approach to football ground).

(d) Street Lighting-X2 lights on carpark have not been converted to LED, to be converted. Church Street lamp is not operating correctly on timer.

(e) Other: Council P.O Box and Action Plan 2025 -29. Costs of P.O. Box was discussed, and a proposal was to utilise the Village Hall-set as follow-on action. Action Plan-was published 15 years ago and it was agreed that the Plan and all policies/procedures require an update, as part of a wider work programme.

15. Reports from:

(a) Police

Incidents recorded in March:

Violence and sexual
offences

12

Anti-social behaviour 3

Shoplifting 3

X1 Violent Crime: Wytheford Road

X7 Violent & Sexual Offences: A53/Church Street

X2 Theft from shop: A53/Church Street

X1 Violent Crime: Millbrook Drive

X2 ASB Offences: Shawbury Filling Station

X1 ASB Offences: Aries Drive

X2 Violence & Sexual Offences: Glebelands

X1 ASB Offence: Glebelands

X1 Violence & Sexual Offence: Poynton Road

24/172 Committee and Other reports

None

24/173 Additional Item:

- (a) Request that a list of all Cllr contact details were collated and circulated.
- (b) Review of wooden benches-to be raised with Mike Varndel
- (c) P. Sharp to be contacted for address of property where ASB has been recorded.

18. Date and Time of Next Meeting.

Tuesday 20 th May 2025 at 7.00pm

Approved as a true record of the Meeting

Signed: [Signature] (Chairman)

Date: 10/6/25